

# 2018-19 RECORD OF DRILLS HELD AT CPA-MIDDLE

## FIRE DRILLS

Date/Time	Evacuation Time	Conducted By	Principal or Designee Signature
*1 9/14/18 10:15	2:30	M. Williams	Yvonne Wilson AP
*2 10/4/18 1:15	2:30	M. Williams	Yvonne Wilson AP
*3 10/22/18	2:40	M. Williams	Yvonne Wilson AP
*4 5/23/2019	2:26	M. Williams	Yvonne Wilson AP
*5 5/28/19	2:33	M. Williams	Yvonne Wilson AP

\*3 drills must occur before Dec. 1 with a reasonable interval between each drill.

## TORNADO DRILLS

Date/Time	Time to Shelter	Conducted By	Principal or Designee Signature
*1 9/29/18 9:15	4 min	M. Williams	Yvonne Wilson AP
*2 3/14/19/10/22	3 min	M. Williams	Yvonne Wilson AP

At least one tornado drill needs to take place in March.

## LOCK DOWN/SHELTER IN PLACE DRILLS

**Drill #1** – At least 1 drill by Dec. 1 and one after Jan. 1.

Date	Time Drill Held	Time to Shelter	Conducted By (name, title)	Signature of person conducting drill
9/28/18	9:15 AM	2 1/2 min	M. Williams Campus Safety Supervisor	Yvonne Wilson

Drill Type:  Standard  Class Change  Recess  Other Events

Drill was coordinated with (2 required):

Name and Title: Yvonne Wilson Assistant Principal

Name and Title: Brittie Minigato Campus Safety

**Drill #2**

Date	Time Drill Held	Time to Shelter	Conducted By (name, title)	Signature of person conducting drill
11/14/18	1:05 p	5 min 1:10 p	Y. Wilson Assistant Principal J. Walton Campus Safety	Yvonne Wilson AP

Drill Type:  Standard  Class Change  Recess  Other Events


Drill was coordinated with (2 required):

Name and Title: Yvonne Wilson Assistant Principal

Name and Title: J. Walton Campus Safety

# 2018-19 RECORD OF DRILLS HELD AT CPA- Middle

**Drill #3**

Date	Time Drill Held	Time to Shelter	Conducted By (name, title)	Signature of person conducting drill
2/7/2019	1:07 PM	3 Min	M. Williams Campus Safety Supervisor AP	

Drill Type:     Standard                       Class Change                       Recess                       Other Events

Drill was coordinated with (2 required):

Name and Title: Yvonne Wilson AP

Name and Title: Donette Kingate Campus Safety