



CHANDLER PARK ACADEMY

Harper Woods, Michigan CURRENTLY
INTERVIEWING FOR FALL 2018:

PRE-K

- Lead Teachers

ELEMENTARY SCHOOL (K-5):

- Certified Teachers –
 - Mathematics (4th & 5th grades)
 - Science (4th & 5th grades)
 - Electives: Art, Music, Technology
- Building Substitute Teachers
- Paraprofessionals

MIDDLE SCHOOL (6-8):

- Certified Teachers –
 - English/Language Arts
 - Science
 - Special Education
 - Music
 - Business
 - Art
- School Social Worker

HIGH SCHOOL (9-12):

- Certified Teachers –
 - English/Language Arts
 - Secondary Science (DI or DX)
 - Business Education (GX)
 - Marketing or Accounting
 - PE/Health
 - Orchestra Director
- Paraprofessionals
- Special Education
- College and Scholarship Counselor

Qualifications:

- Bachelor's Degree required.
- Meet State of Michigan requirements for teacher certification in the required subject area(s) and grade level(s).
- Candidates must demonstrate the following:
 - o Exceptional skill in planning, delivering and assessing student learning.
 - o Exceptional knowledge in research based instructional strategies and ability to implement them effectively.
 - o Knowledge in the use of technology to support instruction.
 - o Ability to maintain high standards of professional conduct at all times.
 - o Punctuality, good attendance and strong work ethics in all areas.
 - o Ascribe to the philosophy that all children can succeed and demonstrates the commitment to do what is necessary to make this a reality.

Responsibilities:

- Provide direct instruction and intervention to students.
- Assist students in meeting the essential skills required in the Michigan Common Core skills.
- Teach, tutor and use technological interventions to improve achievement.
- Encourage students to set and maintain high standards of responsibility for their learning and behavior.
- Understand the school's and state's requirements to teach middle school students and create corresponding curriculum
- Knowledge of content, pedagogy, and child development
- Differentiate instruction to meet the needs of each student according to varying needs of student
- Knowledge of learning styles and skill in using varied teaching methods to address student learning styles.
- Impart lessons, keeping in mind the individual learning paces of students
- Design coherent instruction and student assessments
- Assist students in understanding subject concepts and applying them in actuality
- Ability to plan and implement a variety of activities for maximum effectiveness of instruction and student participation.

- Ability to assess effectively the student levels of achievement, analyze test results and prescribe actions for improvement.
- Assess students by observing them closely and provide special attention to students struggling with subject concepts
- Provide parents with information on how to help their children achieve higher results
- Observe students for behavioral problems and ensure that any behavioral issues are quickly and tactfully addressed
- Assist students in creating projects to help them understand difficult concepts
- Develop key incentives to ensure students' participation in class
- Classroom management utilizing positive behavior support model
- Create an environment of respect and rapport
- Establish a culture for learning
- Manage classroom procedures
- Organize physical space that is conducive to learning
- Use of varied teaching strategies
- Use of questioning and discussion techniques
- Engage students in learning
- Use of effective formative and summative assessment techniques
- Demonstrate flexibility and responsiveness
- Use of technology in the classroom
- Student data analysis and portfolio maintenance
- Continual professional development to keep up-to-date on curriculum developments and trends in the field of education

Specific Duties:

- Employ a variety of research-based instructional strategies and instructional media consistent with the capabilities, needs and physical limitations of students.
- Prepare core grade level lesson plans on a weekly basis.
- Evaluate students' progress on a regular basis and, when necessary, refer students who need assistance.
- Instruct rules of conduct and ensure classroom and campus discipline.
- Strive to implement, by instruction and action, the Academy's philosophy, instructional goals and objectives of education.

- Participate in weekly staff meetings, on-going professional developments and grade level/content area meetings and trainings.
- Maintain appropriate administrative records according to district policy.
- Consistently support and uphold school policies and procedures. Support the school and its leadership.
- Model self-discipline and ethical behavior. Present self in a professional manner through appropriate dress, communication techniques and demeanor.
- Skill in oral and written communication with students, parents and others.
- Ability to maintain appropriate student supervision so that students have a safe and orderly environment in which to learn.
- Ability to work effectively with peers, administrators and others.
- Perform other duties as assigned by the Principal or designee.

Qualified candidates should submit a resume and credentials to:

careers@chandlerparkacademy.net